Announcement of the Dhablania and Kim Family Global Medicine Fellowship Program – 2015-2016 Academic Year

Request for Proposals

Dean Carmen A. Puliafito, M.D., MBA, is proud and honored to announce the newest funding opportunity at the Keck School of Medicine of USC, the Dhablania and Kim Family Global Medicine Fellowship program. The Dhablania and Kim Family Global Medicine Fellowship program provides funding for those wishing to embark on research and study relating to global medical need. In 2015, the inaugural year of this award, $75,000 in total funding is available, with individual awards of as much as $5,000 to be used toward the implementation of successful proposals.

The funds are intended to support learning, whether through experiential study, research, or clinical experience, that will enrich participants’ understanding of health challenges in communities or regions of the world about which they desire to learn more, as well as to promote the exchange of knowledge and skills that will potentially impact health and wellness throughout the world. The Dhablania and Kim Family Global Medicine Fellowship aims to educate and train students, researchers, and clinicians about the importance of healthcare in a global context, and to allow them to be better prepared to serve humanity’s needs.

Eligibility

In the 2015-2016 academic year, the following are eligible and encouraged to apply:
- Keck School graduate, professional, and medical students
- Keck School of Medicine residents

Students who will complete their degrees prior to travel/research/study are not eligible for this award.

Application Review and Selection

The Fellowship Committee will read and review applications to determine awardees. Awards will be granted based on: strength of proposals; evaluation of the feasibility of proposed study and research; applicants’ academic and professional performance; evaluation of quality of proposed project and potential contribution to enriching the knowledge of both participating Fellows and broader academia. Preference will be given to proposals that provide thorough and detailed budget justification.

Proposal Submission and Deadlines

Applications will be accepted on a rolling basis. The final deadline for consideration in the 2015 Fellowship cycle is Friday, February 26, 2016. Proposal applicants will be notified of final decisions by April 1, 2016.
Applications should be submitted by email as a single Word document or PDF with applicant’s last name in the file name to the Dr. Elahe Nezami at dkgmfellow@gmail.com.

Any questions or concerns should be directed to the Dr. Elahe Nezami at dkgmfellow@gmail.com.

**Project Implementation and Post-Travel Reporting**

After funds are dispensed and Fellows complete proposed travel, study, and research, all award recipients will be expected, as part of the terms of the award, to provide a written report of the successes and challenges they encountered, as well as lessons learned and implications for future study or research. Further instruction will be provided to awardees regarding sufficient contents for these reports. Additionally, all Fellows will participate in the Keck School of Medicine of USC’s Global Citizenship Roundtable, providing detailed summaries of their experiences as Fellows and engaging in discourse with the broader USC community so that others may benefit from the global knowledge they have gained while abroad. Information will be provided to awardees regarding date and location of the Global Citizenship Roundtable.
APPLICATION INSTRUCTIONS
Dhablania and Kim Family Global Medicine Fellowship

All applicants must include the following components in their application files to be fully considered by the Fellowship Committee. Incomplete or partially complete applications will not be considered for the 2015 funding cycle.

Completed Application Cover Sheet

Cover Letter and Résumé
• Cover letter should succinctly and clearly introduce the candidate and the proposed project or study, and provide justification as to why this proposed project should be funded
• The letter should demonstrate an understanding of how the project or study specifically relates to the goals of the Dhablania and Kim Family Global Medicine Fellowship
• Résumé or CV are acceptable

Abstract/Overview
• Applicants should explain, in 300 words or fewer, the scope of their research or study. Applicants seeking support for research are encouraged to use headings such as background, methods, objectives, etc., as in standard scientific abstracts

Timeline and Budget
• Applicants must include a timeline that details travel to and from study locations, including pre-travel preparation and post-travel compilation of reports and data. Timelines should be as specific as possible in both day and dates and locations of activities, as well as local participants and contacts abroad
• Budgets should likewise outline with maximum specificity the funds needed for travel costs, lodging, meals, etc. Projections should include justifications for any items whose purpose would not be readily apparent to the Fellowship Committee

Faculty/Mentor Letter of Recommendation
• Applicants must include one letter of recommendation from a faculty member or mentor familiar with applicant’s abilities and interest in the proposed projects.
• Letters must be on letterhead and signed by faculty members, and can be submitted electronically to the Dr. Nezami at dkgmfellow@gmail.com.
• Applicants’ last names should be referenced in the recommendation letter file names.
DHABLANIA AND KIM FAMILY
GLOBAL MEDICINE FELLOWSHIP

APPLICATION COVER SHEET

Name (Last) (First) (Middle)

USC ID Number Phone Number Email address

Street City State

Degree | Program of Study Cumulative GPA Expected Graduation
(Month/Year)

This application requires one letter of recommendation from a faculty member in support of your candidacy. Please provide the information below and instruct the faculty member to email the LOR directly to Dr. Elahe Nezami at dkgmfellow@gmail.com. The letter must be signed and printed on departmental letterhead.

Name of Recommender: Email:

Title | Department:
Faculty Mentor Agreement Contract

Responsibilities of Faculty Mentor:

By serving as a faculty mentor for a student who is awarded the Dhablania and Kim Global Medicine Fellowship, you agree to the following responsibilities:

• Signing this faculty mentor agreement, which holds you responsible for supervision of the Fellow’s project.

• Helping the awardee define his or her project and establish reasonable goals for the research. The student should create an outline, complete with an expected time commitment, that details the requirements for completion of the project.

• Confirming that the proposed research is of value to the broader scientific community, which will be left to the professional judgment of the faculty mentor, with other faculty serving as additional reviewers of the research as needed or deemed appropriate by the mentor.

• Ensuring that the mentee is adhering to stated timelines for preparation of the presentation of his or her research at the Global Citizenship Roundtable, the date of which is to be determined.

• Training the mentee in critical analysis of relevant literature, as well as ensuring the validity of the student’s methods, results, and analysis of the project, and assurance that the student complies with all applicable regulatory requirements.

I agree to serve as a Faculty Mentor to ______________________________ (student name).

___________________________________________  __________________________________________
Mentor Name                                      Title & Department  Phone & Email  Date